

MINISTRY OF FINANCE
CUSTOMS AND EXCISE DIVISION

NOTICE TO IMPORTERS
No. 1 of 2011

**DOCUMENTS TO BE SUBMITTED TO CUSTOMS FOR
PROCESSING OF CONSIGNMENTS VALUED \$20,000.00 AND UNDER**

All importers are hereby informed that the effective date of implementation of the fiscal measure to increase to \$20,000.00 the value of consignments cleared on Non-Trade Duty/Free Entries is **1st January, 2011**.

The following documents **shall** be submitted by the Importer or their Agent in order for the consignment to be cleared on a Non-Trade Duty/Free Entry:

- All Importers must present their National Identification Card, Driver's Permit or Passport
- The importers' representative or Agent (where applicable) must present a valid identification card issued by the Customs Brokers' Board or the usual authorization letter
- Airway Bill or Bill of Lading
- Invoice, if available, with the 'Invoice Declaration'.
- All required Agencies' endorsements recorded on the Invoice or Airway Bill/Bill of Lading
- Form C84 (Customs Declaration)(where applicable)
- Permits from relevant Agencies (where applicable)
- Delivery Receipt from the Port Authority or Airline's Agent
- Worksheet (where applicable)

In the absence of an invoice, the customs value of the imported goods shall be determined by the Customs & Excise Officer in accordance with the Sixth Schedule of the Customs Act, Chap. 78.01

All Importers are reminded **that all payments of duties and taxes in excess of \$5,000.00 to the Comptroller of Customs Excise shall only be made by certified cheque.**