

MINISTRY OF FINANCE
CUSTOMS AND EXCISE DIVISION
NOTICE TO SHIPPING AGENTS

**THE SUBMISSION OF CLAIMS TO SHIPPING AGENTS FOR
SERVICES RENDERED**

All Shipping Agents are hereby advised that the Customs and Excise Division and the Shipping Association of Trinidad and Tobago has agreed that effective April 15, 2007, members of **the Shipping Association of Trinidad and Tobago shall ensure that all claims are settled within fourteen (14) days of receipt of such claims.**

In addition, in order to ensure that the members receive claims in sufficient time to recover costs from their principals where necessary, **all claims for services rendered must be received by Agents no later than one (1) month after their service has been performed.**

Agents shall forward to the Comptroller of Customs & Excise, any claims received after the deadline which remain unpaid and the Comptroller **will then** consider these claims to be invalid.

Comptroller of Customs & Excise

22.02.2007